

Penobscot School Department
Penobscot, Maine

1320.1

Application for Use of School Facilities and School Equipment

The _____ request the use of the/a school _____
(organization) (room/rooms)
for the purpose of _____

on _____, _____ from _____
(Day) (Date) (Time)
to _____
(Time)

Will the activity be open to the public? _____
Yes No

Admission will be charged. _____
Yes No

Janitorial services are required as determined by the principal. _____
Yes No

Name, address, and telephone number of person responsible on the occasion.

I agree on behalf of the above indicated organization that all members and guests will observe the regulations and that we, individually, and as an organization, will assume full financial responsibility for any and all damages done to the school property during the above indicated period of use. We also agree that our organization will at all times hereafter indemnify the Penobscot School Department against any loss, damage or expense of any kind, which said school may sustain or incur because of use of the Penobscot Elementary School by our organization and we will further hold said school harmless for loss of any kind in connection there with. I have received the Use of School Facilities and School Equipment Policy and understand the contents.

Signed _____ Date _____
(Requesting Officer)

(Dis) Approved _____ Date _____
(School Official)